

Cornhusker Public Power District (CPPD)

Job Title: Mechanic/Utility

Description

The Mechanic/Utility position provides reliable and continuous service by directing and/or providing timely maintenance and repair to Cornhusker Public Power District vehicles and equipment. As a mechanic/utility, we expect the individual to take ownership of work and do more than just what is asked of them. In addition to completing the work, they are expected to manage and plan the work that needs to be done in their area as well as look for improvements that can be made to help things operate more efficiently.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended to describe the general nature and level of work being performed by the individual. They are not intended to be construed as an exhaustive list of all responsibilities. The mechanic/utility position shall be required to perform any other duties assigned in order to fulfill the objective of the Cornhusker Public Power District.

1. Ensure Cornhusker Public Power vehicles, trailers and equipment are in good working order and operate in accordance with industry standards.
2. Carry out all the necessary activities for the repair and maintenance of Cornhusker Public Power District vehicles and associated equipment, including the diagnosing, adjusting, repairing and overhauling of diesel engines, vehicle hydraulic systems, and dielectric equipment.
3. Complete welding repairs and limited vehicle body work.
4. Perform limited fabrication and repair.
5. Maintain records of maintenance history and work completed on Cornhusker Public Power District vehicles and shall be responsible for ensuring vehicles receive scheduled maintenance.
6. Maintains an adequate inventory of parts to ensure equipment can usually be repaired and back in service in a timely fashion.
7. Coordinates vehicle and equipment repairs with local dealerships and vendors.
8. Assists with the development and review of specifications for new vehicle and equipment purchases.
9. Performs safety inspections of Cornhusker Public Power District transportation equipment in compliance with federal DOT, state and local regulations.
10. Assists with the installation, repair, and maintenance of Cornhusker Public Power District property and facilities as needed.
11. Must be willing to obtain a Water Operators license.
12. Follows all safety policies, rules and procedures.
13. Inspects work after completion.
14. Keeps assigned work area, vehicles, tools and equipment are neat and orderly.
15. Complies with all traffic laws, safety rules and regulations while operating assigned vehicle. Should at all times look out for the safety of the vehicle, its occupants and its load.
16. Responsible for providing a safe work environment for themselves and all employees working near them.

QUALIFICATIONS

To perform this job successfully, it is required an individual have knowledge of the operation, repair, maintenance and trouble- shooting techniques for diesel engines, hydraulic systems, vehicles and other equipment, and tools used in the electric utility industry. They must be able to perform activities necessary to complete work assignments described in the position description. They must be able to complete a wide variety of reports and maintain accurate records. The position regularly lifts 50 pounds and up to 100 pounds on occasion. They must be able to organize work so as to minimize downtime. They must be able to maintain records required for accounting of time and materials. Must be proficient in first aid methods and artificial respiration.

Post-offer drug test required.

Post-offer physical/functional test required.

- Valid Nebraska class A CDL
- Must be willing to obtain a Water Operators license.

Education and/or Experience

- High School graduate or equivalent is required. The completion of a recognized mechanical training program, apprenticeship or equivalent is required.
- Must be able to learn and apply information from technical journals and computer programs.
- At least 5 years' experience as a mechanic providing typical preventive maintenance activities for transportation and other equipment.
- Must have advanced training and be qualified in the maintenance/repair of hydraulic systems used in personnel lifts.
- Must have advanced training and be qualified electrical wiring.
- Must have the ability to weld and fabricate.

Language Skills

This position must have the ability to read, analyze and interpret technical manuals as well as the ability to effectively present information and respond to questions from managers and co-workers.

Mathematical Skills/Computer Skills

Basic math skills are required as well as basic use and knowledge of Microsoft Word and Excel

Reasoning Ability

Ability to apply common sense understanding and to carry out instructions furnished in written or oral form; ability to define problems, collect data, establish facts and draw conclusions.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to sit, use hands to finger, handle or feel; reach with hands and arms; and talk or hear. The employee is required to stand. The employee is required to walk. The employee will regularly lift 50 pounds and occasionally lift up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. A combination of inside and outside work in all kinds of weather will be required. Irregular hours including nights, weekends and holidays may be involved particularly during emergency situations.

CORE COMPETENCIES:

- Punctual and conscientious about work hours. Communicate with supervisor when unable to work at the appointed time.
- Accept responsibility for the duties of your position and work diligently toward complete accurate work assignments.
- Continually develop and recommend more efficient and effective ways of carrying out the duties and responsibilities of the position.
- Review and abide by established policies and procedures of the District.
- Promote safety in every activity and attend scheduled safety meetings as directed.
- Promote teamwork through communication and cooperation. Treat co-workers in a respectful, considerate, and professional manner and consider the opinions and personal needs of others.
 - Accept and adapt positively to changes in your position and within the District. Develop a commitment to accept ongoing change, new ideas, equipment, and software/computer programs that support gained efficiencies.
 - Be a positive influence within and outside the District.

- Support the District’s mission by staying current with information to cultivate and positively project the District’s philosophy.
- Ability to keep information with the highest level of confidentiality and apply utmost discretion.

Cornhusker Public Power District provides the highest level of service by supporting, empowering, and rewarding exceptional people, embracing a philosophy of continuous improvement, and providing superior results to every customer. Our mission is to safely provide our customers with quality electricity and customer service that is fair, reasonable, and non-discriminatory.

The above statements reflect the general nature and level of work considered necessary to perform the essential functions of the job identified and are not a detailed description of all work requirements that may be inherent in the job. Not all functions listed may be performed, and other duties may be assigned to meet business needs as determined by the Company.

The Company is an equal opportunity employer and does not discriminate against employees or applicants on the basis of race, color, religion, sex, national origin, disability, age, genetic information, pregnancy, marital status, veteran status, or any other characteristic protected by applicable federal, state or local law. The Company will make a reasonable accommodation to known physical or mental limitations of a qualified applicant or employee with a disability unless the accommodation imposes an undue hardship on our operation. Any employee who believes he or she may require such accommodation should contact Human Resources or the President.

ACKNOWLEDGEMENT OF RECEIPT OF JOB DESCRIPTION

By signing below, I acknowledge that I have received and reviewed a copy of the attached Job Description.

Print Name: _____

Signature: _____

Date: _____